

The University of Alabama
Gadsden Center

2011

Annual Campus
Security Report

Welcome. The Public Safety area of the University of Alabama works to help you maintain your personal safety and to protect your property by providing police, environmental safety services, security, access control and emergency preparedness. By sharing information, we hope you can reduce your chances of becoming a crime or accident victim. We believe that an informed community is a safer community.

Each year, The University of Alabama publishes the UA Gadsden Center Annual Campus Security Report which includes crime statistics and outlines UA security policies and procedures. This particular report is written for the students and employees attending classes or working at the UA Gadsden Center. Please take the time to familiarize yourself with this report so you can become an informed member of our community and contribute to the University's efforts to create and maintain a safe environment in which we all can live, study, work and play. Remember: Always use good safety sense and don't hesitate to **contact** The University of Alabama Police Department (UAPD) for more information.

You may request a printed copy of this report from the University Police Community Services Division by writing University Police, Attention: Community Services Division, Box 870180, Tuscaloosa, AL 35487-0180; or by e-mailing ua.police@ua.edu.

A Report of the Three Most Recent Years' Crime Statistics

In accordance with the federal regulations of the Campus Security Act, the University of Alabama publishes *both* UA Gadsden Center crime statistics for the three most recent calendar years *and* UA Gadsden Center security-related policies and procedures. This information is distributed each year to enrolled students and current employees and is also made available to prospective employees and students. The University Police Department's [Safer Living Guide](#) – Gadsden Center edition informs our prospective and current students, faculty, and staff to the general procedures for reporting crimes both on and off campus and includes tips on preventing theft of property and crimes of violence, including physical and sexual assaults.

In compliance with 1998 amendments to the Campus Security Act (now known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act) and Department of Education regulations, the crime statistics published in this report illustrate: 1) the reporting of crime categories as specified below, 2) the reporting of specified hate crimes by category of prejudice against the victim (race, gender, religion, sexual orientation, ethnicity, disability) and, 3) the reporting of violation arrests and referrals for campus disciplinary action as specified below. Each of these statistical categories are further broken down by geographic area: **On-Campus** and **Public Property** (includes property within campus or immediately adjacent to it). (UA Gadsden Center has no Off-Campus Property) See [Crime Statistics](#) for more information.

The University Police Department makes annual requests to the Gadsden Police Department for crime statistics taken from the UA Gadsden Center campus and **public areas** immediately adjacent to campus to be included in the UA Gadsden Center Annual Campus Security Report.

The UA Gadsden Center Annual Campus Security Report includes crime statistics for the following *categories of crimes*, as reported to the UA Police Department, other UA campus security authorities, and local law enforcement: homicide (murder, non-negligent and negligent manslaughter); sex offenses (forcible, non-forcible); robbery; aggravated assault; burglary; motor vehicle theft; and arson, including hate crimes associated with these offenses and hate crimes associated with larceny/theft, simple assault, intimidation, or destruction/damage/vandalism of property. Also included are statistics for the following categories of **violation arrests** and **referrals for campus disciplinary action**: liquor law violations, drug law violations, and illegal weapons possession violations.

A Guide to University of Alabama Gadsden Center Security Procedures and Policies

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Reporting On-Campus Crimes and Other Emergencies

To maximize safety on the UA Gadsden Center campus, the University Police Department strongly encourages anyone with knowledge about any crime, suspicious activity, or unsafe actions or conditions on campus (either as a witness or as a victim) to make an immediate report to the Gadsden Police Department in person or by telephone. Reporting does not mean you must take legal action -- it may, however, help law enforcement stop further incidents as well as help them keep the community informed about criminal activity.

To make a report in person, go to the Gadsden Police Department, which is located at 90 Broad Street. To make a report by phone, call 256-549-4578 and describe the situation to the communications operator. In emergency situations, including fires and medical emergencies, call 911.

UA Gadsden Center students requiring non-emergency medical care may contact Gadsden Regional Medical Center at 256-494-4000, Riverview Regional Medical Center at 256-543-5200, or Regional Medical Center in Anniston, AL, at 256-235-5121. Students seeking counseling services may contact the [Counseling Center](#) at 205-348-3863, the [Psychology Clinic](#) at 348-5000, or the [Women's Resource Center](#) at 205-348-5040.

UA Gadsden Center employees requiring non-emergency medical care may contact Gadsden Regional Medical Center at 256-494-4000, Regional Medical Center at 256-235-5121 or Riverview Regional Medical Center at 256-543-5200. In addition, employees may contact the University Medical Center at 205-348-1770 or any of the DCH Health System facilities, e.g., DCH Regional Medical Center at 205-759-7111 and the Northport Medical Center at 205-345-3500, for non-emergency medical care and for counseling. UA employees who are victims of interpersonal relationship violence may also contact the Women's Resource Center for counseling and advocacy.

See also: [Prevention and Reporting of Sexual Assaults](#) for specific reporting procedures regarding victims of sexual assaults.

Gadsden Police Response to a Crime Report

When you report a crime to the Gadsden Police Department, a Gadsden police officer will meet with you, listen to what happened, and, if appropriate, make a preliminary report. Next, investigators will review the report and conduct a follow-up investigation. If a suspect is found and you decide to press charges, information will be presented to a warrant magistrate, who decides if there is legal reason to arrest the suspect. If there is, you'll be asked to sign the arrest warrant, which Gadsden police officers will serve. A court date will be set; you may have to be present to testify.

If you are uncomfortable making a criminal report to Gadsden Police but would like to help ensure the most accurate accounting of all criminal incidents on or around campus, we encourage you to report the criminal incident to the UA Gadsden Center Director or one of the other University of Alabama campus security authorities listed in the first two paragraphs of the section [Additional Sources of Statistical Information](#).

If You Don't Want to Make a Gadsden Police Report and/or Take Legal Action

The University of Alabama Police encourages you to report criminal activity even if you don't want to take legal action in order to help maintain accurate statistical records. The University Police is responsible for preparing the University's Annual Campus Security Report and for compiling the crime statistics included in the report. We would like to keep the community as informed as possible. The information you report may require the UAPD to issue a [Crime Alert/UAPD Advisory](#) if they determine that the circumstances warrant such action. See information below regarding another way in which to make a voluntary, confidential reporting of forcible and non-forcible sexual offenses.

Reporting Off-Campus Crimes and Other Emergencies

Victims or witnesses to criminal activity occurring off campus should contact the agency that has jurisdiction:

- Gadsden Police Department for emergencies at 911
- Gadsden Police Department for non-emergencies at 256-549-4578
- Etowah County Sheriff's Office at 256-546-2825
- Alabama State Troopers at 256-546-6385

The UA Gadsden Center Director or staff can assist in notifying local law enforcement agencies.

Daily Crime Logs/Summary of Criminal Incidents

The University of Alabama Gadsden Center does not have police or security officials on the premises. The Gadsden Police Department, located one block south of the UA Gadsden Center across Broad Street, provides law enforcement services at the Center, as it is located within the city limits of Gadsden.

Crime Alerts/UAPD Advisories

If a serious or unique crime has occurred and the circumstances warrant it (as in the case of a violent crime against a person or a major property crime), a special, **timely crime alert** (entitled UAPD Advisory) is prepared and distributed. UAPD Advisories are designed to give students and employees a timely notification of crimes and to heighten their safety awareness. Sometimes, a UAPD Advisory provides information that leads to an arrest and conviction of the perpetrator. The University Police will issue a UAPD Advisory when notified that a crime that represents an **imminent, ongoing threat to campus community** is reported to Gadsden law enforcement agencies or other crime reporting sources. In such situations, UAPD will issue a timely warning as soon as pertinent information is available. The University Police Department's cooperative working relationship with Gadsden Police facilitates communication about crime reported that may warrant timely issuance of an Advisory. UAPD Advisories are prominently posted at locations within the UA Gadsden Center facility frequented by students and employees and/or are placed on the University Police Web site at <http://www.police.ua.edu/advisory.html> and linked to from the UA Gadsden Center Web site at <http://gadsden.ua.edu>.

Emergency Response, Notification and Evacuation Procedures

Purpose

One of the highest priorities at The University of Alabama Gadsden Center is the safety and well-being of students, faculty, staff, and visitors. Should a significant emergency or dangerous situation be reported that could present an immediate threat to the health or safety to anyone on the UA Gadsden Center campus, it is the policy of The University of Alabama to have the appropriate officials immediately respond, evaluate, and confront the threat. Upon confirmation that a threat exists, the University will provide an emergency notification to those persons working or taking classes at the UA Gadsden Center. Updates will also be provided for ongoing incidents.

Overview

The University of Alabama Gadsden Center is located within the city of Gadsden. It is a single building structure with day, evening, and weekend classes. City of Gadsden police and fire serve as primary emergency responders.

The University of Alabama's Emergency Operation Plan calls for response, notification, and evacuation oversight by the Emergency Preparedness and Response Policy Group (EPRPG). The EPRPG is made up of key University officials representing senior leadership positions. The UA Gadsden Center Director is authorized by the EPRPG to take appropriate actions to provide emergency notification to UA Gadsden Center students, faculty and staff and/or to evacuate the UA Gadsden Center if a dangerous situation or significant emergency exists. The EPRPG communicates with the UA Gadsden Center staff and other appropriate officials during and/or following a dangerous situation or significant emergency.

The UA Gadsden Center Director or designated staff and the Office of University Relations (UR) are responsible for emergency notification and crisis communication.

Emergency Notification

An emergency notification is an urgent communication regarding a significant emergency or dangerous situation that may compromise the health and safety of members of the campus community. Typically an emergency notification is provided without delay upon confirmation of a threat and empowers the recipient to take appropriate action to minimize injury or loss of life.

In the event of an emergency, Gadsden Police and/or Fire personnel, with other appropriate response agencies (e.g. ambulance, gas company, etc), will immediately respond and investigate the threat. If a significant emergency or dangerous situation involving an immediate threat to the health and safety of students, employees, or campus visitors is confirmed, Gadsden Police or Fire will notify the UA Gadsden Center Director or designated staff. The UA Gadsden Center Director or designated staff will directly trigger an emergency notification to the campus community using some or all of the following systems depending on the circumstance: (1) UA Alerts (email, phone calls, and text messages using an external system); (2) Internal campus e-mail system; (3) direct communication (i.e. door to door within the Center's one building; (4) and UA Gadsden Center Home Page.

An exception to this policy may occur in those instances where the notification will, in the professional judgment of the Gadsden emergency responders, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Once the incident has concluded, the UA Gadsden Center Director or designated staff or University Relations will use the same systems to broadcast an "All Clear" notification or information regarding the resolution of the emergency.

In special circumstances, Gadsden Police or Fire officials may deliver emergency notification to the campus community via direct methods (door to door within the Center's one building, vehicle PA systems, etc).

In the event an alert is triggered, the UA Gadsden Center Director or designated staff will notify the Office of University Relations; UR may then assume responsibility for further communications.

Emergency Response and Notification Process

1. Gadsden Police/Fire and other appropriate agencies respond to a reported emergency, evaluate the situation, and confirm the campus threat
2. Gadsden Police/Fire and other appropriate response agencies assess whether the threat is building or area-specific
3. Gadsden Police/Fire notifies the UA Gadsden Center Director or designated staff
4. UA Gadsden Center Director or designated staff determines the appropriate communication method(s) and drafts or selects pre-scripted message
5. UA Gadsden Center Director or designated staff activates emergency notification systems
6. Gadsden Police/Fire coordinates with the UA Gadsden Center Director or designated staff and provides updated information when available
7. The UA Gadsden Center Director or designated staff or UR posts updates or communicates "All Clear" as appropriate

Crisis Communication

Crisis communication is the continued or ongoing update of information regarding a significant emergency or dangerous situation.

After the initial emergency notification, continued or updated crisis communications will take place on the UA Gadsden Center's website <http://www.gadsden.ua.edu/>.

Students, faculty, and staff are directed to monitor the website and local media for updated crisis information. This will also enable the larger community to receive emergency information.

Determining Appropriate Segment of Community

In many instances, an emergency notification will include the entire Gadsden Center population (students, faculty, and staff). However, during holidays, weekends or other periods outside of normal business hours, or under circumstances where the nature of the emergency supports an area-specific notification, the notification may go to only those persons who are believed to be affected. In this situation, UA Alerts could be utilized to notify a particular segment of the community (e.g. students only) or other methods could be utilized to notify only the occupants of the UA Gadsden Center facility.

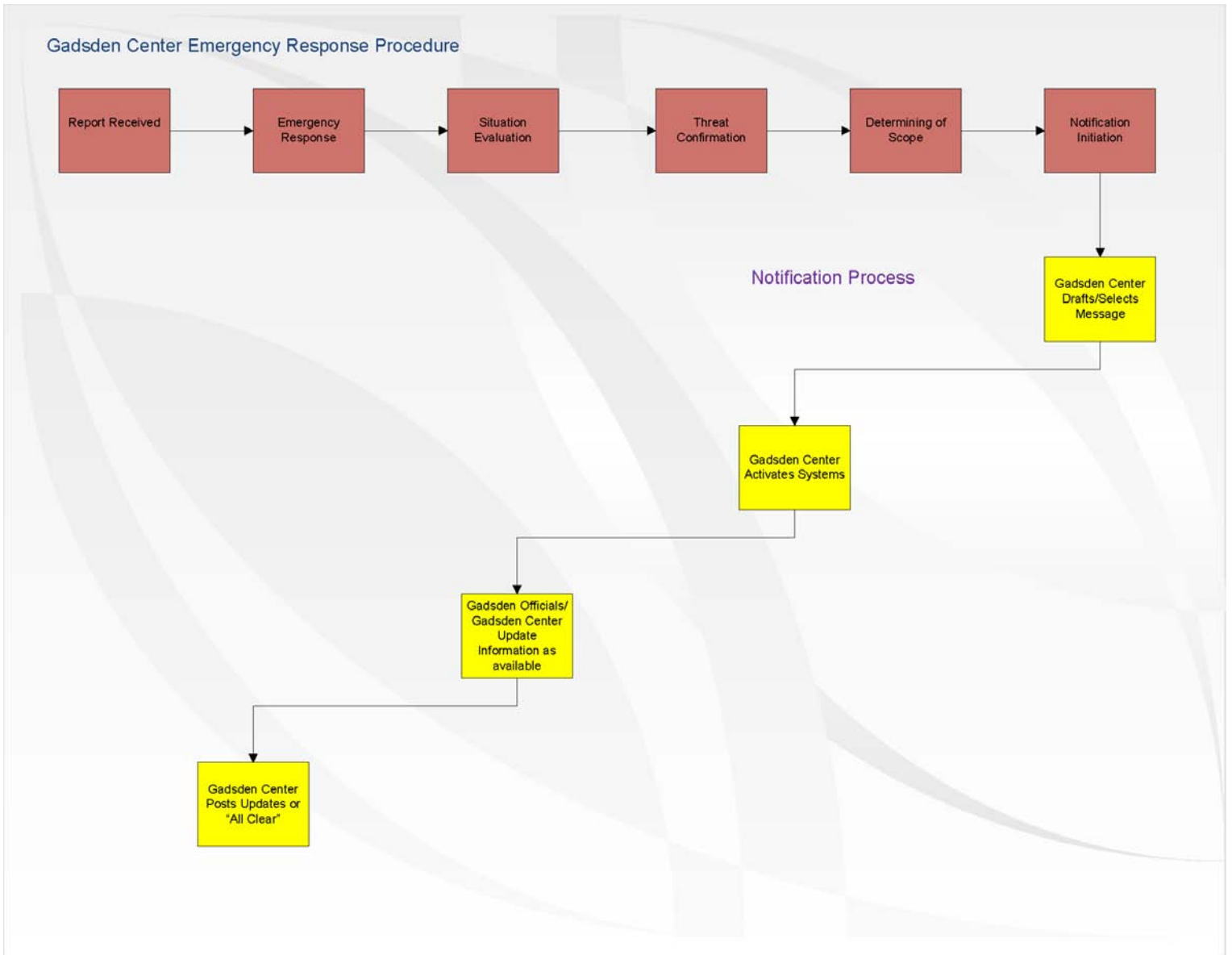
Content and Timing of Notification

The UA Gadsden Center Director or staff or University Relations is responsible for drafting and approving emergency messages and crisis communication; The UA Gadsden Center Director or staff will determine, without delay, the content of the notification and initiate the notification system. To expedite the notification process, University Relations has drafted pre-scripted emergency messages for possible campus emergencies. These messages are posted within UA Alerts so that they can be readily accessed and dispatched.

Should an unexpected emergency occur, UA Gadsden Center staff or University Relations will quickly draft and disseminate an appropriate emergency message.

In special circumstances, Gadsden Police or Fire officials may perform direct emergency notification to UA Gadsden Center occupants.

Procedure Diagram



Evacuation Procedures

In the event a building evacuation is required, the fire alarm or emergency personnel will notify occupants to leave the building. A yearly fire drill with a required building evacuation is conducted by the UA Gadsden Center Director or designated staff. The drill is documented and includes the date, time, and description of the drill.

Should a campus evacuation be required, Gadsden Police or Fire will notify the UA Gadsden Center Director or staff. Depending on the scope of the incident, the UA Gadsden Center Director or staff will notify UAPD, who will in turn notify the Emergency Preparedness and Response Policy Group.

When an evacuation is ordered, affected students, faculty, and staff will be required to leave the evacuated area.

Testing

The Office of University Relations and the UA Gadsden Center Director's office will test UA Alerts system annually by sending a test message to the entire campus community. The test will be documented and include the date, time, and notification results. In conjunction with this test, the Office of University Relations/UA Gadsden Center Director's office will publicize the web address of the UA Gadsden Center Annual Campus Security Report, which contains the University's emergency response and evacuation procedures.

Publication

This policy will be published in the *UA Gadsden Center Annual Campus Security Report*.

Additional Sources of Statistical Information/Voluntary, Confidential Reporting

Consistent with Department of Education federal regulations, the UAPD has developed, and periodically reviews, procedures to include in Gadsden Center campus crime statistics, reports of required crimes made to the following campus security authorities: the Office of the Vice President of Student Affairs, Office of Judicial Affairs, the Office of the Dean of Students, and Director of UA Gadsden Center.

Confidential Reporting to Pastoral and/or Professional Counselors

The UA Gadsden Center campus does not provide pastoral and professional counselors on site. Under the law, campus pastoral and professional counselors, when acting as such, **are not** considered to be a campus security authority and **are not** required to report crimes for inclusion in the annual disclosure of campus crime statistics. As a matter of policy, however, The University of Alabama encourages its counselors at the Women's Resource Center, if and when they deem it appropriate, to inform the persons they are counseling of procedures to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics. All verified and unverified confidential reports of sexual offenses of UA Gadsden students or employees that meet the reporting criteria as determined by UAPD and that are made to the Women's Resource Center staff are included in UA Gadsden crime statistics (see [Prevention and Reporting of Sexual Assaults](#) for more information about policies and procedures concerning sexual offenses). Crimes reported to counselors at the Counseling Center **are not** included unless the victim chooses to report to one of the other campus security authorities.

Submission of UA Gadsden Center Crime Statistics to Federal Agencies

In October 2011, the University of Alabama Police began submitting UA Gadsden Center crime statistics online to the Department of Education. Previously, UA Gadsden Center crime statistics were included in the University of Alabama Campus Security and Fire Safety Report in the non-campus property category.

Obtaining Information About Registered Sex Offenders

Adult criminal sex offenders who must register with law enforcement officials must notify those officials of their enrollment or employment at institutions of higher education within the state. That information should then be forwarded to campus police of the school or

institution of higher education where the adult criminal sex offender is employed, carries on a vocation or is a student. In accordance with the Campus Sex Crimes Act of 2002, the University must notify the UA Gadsden Center community of where this information can be obtained. To request information regarding registered sex offenders, including those employed, carrying on a vocation or enrolled at the University of Alabama or UA Gadsden Center, write the University Police Community Services at PO Box 870180, Tuscaloosa, AL 35487-0180 or email at ua.police@ua.edu. Additional information regarding the location of sex offenders in the Gadsden area may be accessed at the following links:

- Alabama Bureau of Investigation: <http://dps.alabama.gov/community>
- Etowah County Sheriff's Office: http://etowahcountysheriff.com/html-sex_offender_unit.html

Safety of and Access to Campus Facilities

The UA Gadsden Center is a single building that houses classrooms, computer labs, faculty and administrative offices.

In the daytime, there is open access to the building and computer labs. Academic and administrative facilities are locked before and after their business hours. Students and staff who have access to administrative/academic building for after-hours work must lock the exterior doors behind them after they enter, and they are encouraged to follow all personal safety precautions. If you have to study or work alone at night in the UA Gadsden Center, be sure a friend knows where you are and when you'll return home.

Security Considerations in the Maintenance of Campus Facilities

1. **Electronic Alarm Systems:** A computer-based electronic monitoring system located at the ADT communications center monitors a comprehensive network of door-control, duress/intrusion-detection, and fire-alarm systems within campus facilities.
2. **Architectural Design:** Upon request, the UA Police Division of Community Services provides input into the design of new and renovated campus facilities as it relates to physical and electronic security systems.
3. **Security/Health and Safety Surveys:** For University departments who request assistance, security surveys are conducted by Police Department sworn personnel. Health and safety surveys are conducted by **Environmental Health and Safety**.
4. **Grounds and Building Perimeter Surveys:** The UA Gadsden Center works to see that the indoor and outdoor lighting on campus contributes to safety. Anyone who observes an outdoor light that is not working is encouraged to report the outage to UA Gadsden Center office by calling 256.546.2886.

UAPD's Law Enforcement Authority and Arrest Powers

The University of Alabama Police Department is a full service police agency consisting of sworn, State-certified officers with full arrest powers who are on duty 24 hours a day, seven days a week. These police officers are vested with all the powers, authority, and responsibilities of any police officer of the state on property owned or operated by the University, or in any circumstance in which an arrest by a police officer without a warrant is authorized by law.

In November 1998, UAPD became fully accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA). The three-year accreditation was granted after an extensive review of the UA Police Department's policies, procedures, management, operations, and support services. CALEA's approval of UAPD for accreditation symbolizes a high degree of professionalism and a strong commitment to excellence within its program. UAPD has maintained CALEA accreditation since 1998 through a series of continuing reviews; the department was last awarded a certificate of advanced accreditation in March, 2011.

The UAPD does not currently assign any officers at the UA Gadsden Center. Law enforcement services at the UA Gadsden Center are provided by the Gadsden Police Department, located one block south across Broad Street from the Center, which has concurrent jurisdiction on the campus as it is within the corporate limits of the City of Gadsden.

UAPD's Working Relationships with State and Local Law Enforcement Agencies

The University of Alabama Police Department, by statute, is responsible for the investigation of all alleged criminal offenses on the University of Alabama campus and on all property either owned or leased by the University of Alabama. However, the University of Alabama Police Department does not currently assign any officers to the UA Gadsden Center campus. Therefore, the department has an informal agreement with the Gadsden Police Department, who has concurrent jurisdiction on the UA Gadsden Center campus as it is located within the city limits of Gadsden, to provide emergency law enforcement response and to investigate crimes that occur on the campus. UAPD may coordinate with and provide assistance to the Gadsden Police Department in the investigation of major crimes that occur on the UA Gadsden Center campus. Gadsden Police and University Police maintain a close working relationship and exchange information. This cooperative relationship enables the University Police to work with UA students and employees in situations that occur on and around the UA Gadsden Center campus.

Prompt and Accurate Reporting of Crimes

As noted in the sections [Reporting On-Campus Crimes and Other Emergencies](#) and [Reporting Off-Campus Crimes and Other Emergencies](#), the UAPD encourages anyone with knowledge of a crime on or off campus to report it. In order to maximize safety on campus and aid in prompt investigations, we ask that you report to the Gadsden Police Department and/or the UA Gadsden Center Director any incident that may qualify as homicide (murder, non-negligent and negligent manslaughter); sex offenses (forcible, non-forcible); robbery; aggravated assault; burglary; motor vehicle theft; arson; and any hate crime associated with the aforementioned offenses or associated with larceny/theft, simple assault, intimidation, or destruction/damage/vandalism of property, for inclusion in the UA Gadsden Center Annual Campus Security Report.

Types, Frequency, and Descriptions of Crime Prevention Programs

The University uses various mechanisms to inform students and employees about the prevention of crime. UAPD provides the [Safer Living Guide – Gadsden Center Edition](#), which provides information on how to report criminal activity as well as practical steps students and employees can take to prevent theft of property and more serious crimes of violence, including physical and sexual assaults. This publication emphasizes that crime and accident prevention starts with the individual, and that becoming informed about the University's safety procedures and services outlined in the guide is a good first step toward preventing crime.

Specifically, this guide:

- highlights [Operation ID](#), a UAPD service that offers resources and tips for use by the University community to mark personal property for identification purposes in case of burglary, theft or robbery;
- sets forth practical and easy-to-implement safety tips for on-the-road traveling, visits to public places, and residential living;
- lists several safety precautions to prevent acquaintance rape and drug-induced sexual assaults, and the more frequent theft-related crimes;
- discusses the availability of confidential reporting and counseling.
- provides information on how to handle medical and safety emergencies; and how to implement [Emergency Preparedness](#) guidelines in your lifestyle.

The Safer Living Guide – Gadsden Center edition is distributed to the UA Gadsden Center and can be accessed online at <http://www.police.ua.edu/slg.html>.

The UAPD also offers a variety of crime prevention/education programs to UA students and employees. These programs include but are not limited to the following:

- **Printed Crime Prevention Materials:** Printed crime prevention materials such as the [Safer Living Guide](#) are related to personal safety and theft prevention and are distributed at the UA Gadsden Center.
- **Rape Awareness, Education, and Prevention:** The University of Alabama [Women's Resource Center](#) and the [Community Oriented Police](#) program provide rape awareness, education, and prevention presentations to the University community throughout the year. These presentations are available to UA Gadsden Center students and employees upon request.
- **UAPD Website:** The UAPD maintains a website at <http://www.police.ua.edu> for quick and up-to-date information on police, fire safety, and emergency procedures. The University community is encouraged to take a few minutes to browse this site. If you have any questions, call the University Police Department at 205-348-5454.

Summary of the UA Drug-Free Campus and Work Place Policy

The University of Alabama maintains that all members of its community have the right to pursue their individual and collective goals in a healthy educational environment, one that is free of the effects of alcohol and drug abuse. To help maintain such an environment, the University abides by all laws governing alcohol and other controlled substances, and provides educational and rehabilitative counseling to its students, staff, and faculty. For a copy of the Drug-Free Campus and Workplace Policy, write The University of Alabama, Office of the Vice President for Student Affairs, Box 870116, Tuscaloosa, AL 35487-0116 or access it online at <http://policies.ua.edu/pages/drugfree.html>. The President of the University of Alabama has issued a zero tolerance policy statement to the University student community, which is as follows: "The University of Alabama has a zero tolerance policy on the sale, distribution or use of drugs, on and off campus. Our zero tolerance policy means that a University of Alabama student involved with the trafficking, sale, distribution or use of drugs on, or off campus will, for the safety and well-being of our student body, be subject to immediate suspension pending completion of a disciplinary review, with permanent expulsion as the potential ultimate penalty".

All members of the University community have the right to pursue their individual and collective goals in a healthy work and educational environment, one that is free of the effects of alcohol and substance abuse. Such abuse adversely affects the University's achievement of its mission and is not condoned. Responsibility for problems of substance abuse resides with each member of the University community. The University's principal approach to issues of alcohol and substance abuse entails a wide range of education, prevention, and assistance activities conducted within its academic curricula; educational programs to inform individuals of the effects and consequence of using alcohol or other

substances, and comprehensive counseling programs for faculty, staff, and students. The University recognizes that alcohol and substance abuse are illnesses that are not resolved easily by personal effort but may require professional assistance and treatment. Faculty, staff, and students are encouraged to take advantage of the preventive, diagnostic, referral, and counseling services available through the University.

All members of the University community have a personal responsibility to adhere to all applicable laws, policies, and regulations concerning the use of alcohol or other drugs. These include federal and state laws, city ordinances, the **Code of Student Conduct**, the faculty standards of conduct, regulations governing conduct of classified employees, and other University policy statements. The Drug-Free Campus and Work Place Policy applies to all members of the University community, including all full-time and part-time students, all full-time and part-time permanent and temporary employees, including faculty, administration, and all exempt and non-exempt staff, and all student employees and interns.

It applies to behavior that occurs on the University campus, on property owned or controlled by the University, or at University-sponsored or University-supervised activities. Each vice president has been delegated the responsibility for coordinating University drug abuse education, prevention, and intervention activities serving individuals employed or functioning in their division. The University of Alabama continues its commitment to cooperate with the local school systems and area colleges, as well as other local, state, regional, and federal agencies, in addressing problems of substance abuse in the university community.

The University reviews its drug abuse prevention programs to determine their effectiveness, to implement any needed changes, and to ensure that disciplinary sanctions are consistently enforced.

Descriptions of Drug-Abuse and/or Substance Education Programs

Health Promotion and Wellness Programs

The **Health Promotion and Wellness** (HPW) Department is the outreach arm for the Student Health Center which is managed by the College of Community Health Sciences (CCHS). As part of its mission to address student health and wellbeing, the HPW Department initiated a campus wide strategic planning process in 2005. From this initiative, seven strategic teams were formed including faculty and staff from across the divisions of the university to deliberate and make recommendations regarding population based education and intervention as a means of supporting student health and academic success. The Strategic Health Team for Alcohol and Other Drugs (AOD) has been particularly active. The foundation education program, AlcoholEdu which is evidenced based and used by over 500 colleges and universities, was purchased and implemented in 2006 as a required program

for all entering UA freshmen. While freshmen entering the University of Alabama are the primary target for this program, we make the program also available to all UA students, including those at UA Gadsden Center.

Alcohol and other drugs are commonly associated with mental health concerns. In 2008, UA purchased another population-based education program, MentalHealthEdu. This program is directed at faculty, staff and student employees and designed to provide basic education about the signs of distress and to promote opportunities for early intervention for the safety and wellbeing of students. This program is also available to all UA community members, including those at UA Gadsden Center.

Women's Resource Center Programs

Resources on the relationship of alcohol and other drugs to victimization, specifically sexual assault, as well as many other interpersonal violence resources are available for check out and/or review in the [Francis S. Sommersell Library](#) in the Women's Resource Center in Tuscaloosa. The UA Gadsden Center Director also obtains WRC resources on sexual assault and violence and makes them available to students and employees at Gadsden Center.

Employee Assistance Program (EAP)

The [University of Alabama's EAP](#) is an employee assistance program designed to provide employees and their family members with resources for resolving work-related and personal problems, including substance abuse. This program provides free assessment, short-term counseling, and referral services. EAP members are also available to University departments to conduct programs on drug-free workplace.

Prevention and Reporting of Sexual Assaults

A. Commitment

The University of Alabama is committed to maintaining a supportive and safe educational environment, one which seeks to enhance the well-being of all members of its community. This commitment reflects the institution's adherence to its mission, to its various policies supporting its mission, and to relevant state and federal laws. To that end, the University has adopted the following sexual assault policy and procedures.

The University of Alabama [Women's Resource Center](#) and the [Community Oriented Police](#) provide rape awareness, education, and prevention programs to the University community throughout the year.

B. Definitions

Sexual assault is defined, for purposes of this policy, as *any form of attempted or actual nonconsensual sexual contact by a member of the University community, whether such person is known or unknown to the victim, against another member of the University community.*

A person shall be deemed not to have knowingly and/or voluntarily consented within the meaning of this policy if, at the time of the attempt or of the sexual assault, the person is incapable of giving consent because of mental incapacitation, physical impairment, alcohol or drug consumption, or loss of consciousness.

For the purposes of this policy, **sexual contact** shall mean *any touching of the sexual or other intimate parts of a person, done for the purpose of gratifying the sexual desire of either party.*

C. Reporting Procedures

The University strongly encourages individuals to report sexual assaults to the appropriate law enforcement agencies and University officials. Reporting an assault is the only effective way that action can be taken against the alleged attacker.

Victims are encouraged to use the following procedures:

- **Report to the Police:** Individuals are strongly urged to contact local police authorities. All agencies may be reached by calling 911. The UA Gadsden Center Director or staff can assist in notifying local law enforcement agencies.
- **Report to Other UA Officials:** Individuals may also contact the following University administrative offices for assistance:
 - Women's Resource Center, 205-348-5040. After hours, a victim's advocate may be reached by calling UA Police, 205-348-5454, and requesting that an advocate be notified.
 - UA Counseling Services, 205-348-3863
 - UA Student Judicial Affairs, 205-348-8234
- **Voluntary, Confidential Reporting of Sexual Offenses:** Although victims of sexual offenses are not required to report offenses to the police, reporting is strongly encouraged. If an individual is entirely certain that they will not take legal action, they are encouraged to contact the Women's Resource Center, 205-348-5040, which can confidentially receive information for inclusion in the crime statistics and can provide free, confidential counseling to the victim.

Local news media may receive notice of sexual assaults reported to the police so that others are alerted; names of victims are not released; privacy is protected at all times. No pressure is placed on a sexual assault victim to report the attack if they choose not to report; victim's parents **will not** be notified without the victim's consent.

D. Medical and Counseling Support Services

It is very important for victims of sexual assault to obtain immediate medical care following a sexual assault. Whether or not the sexual assault is reported, medical care will ensure the victim's well-being and the documentation, collection, and proper preservation of physical evidence in the assault.

Medical attention: In addition to care of obvious injuries, medical attention is needed to protect the victim from sexually transmitted diseases or the possibility of pregnancy. If you have been raped and might consider taking legal action against the rapist, you need to receive medical care at Gadsden Regional Medical Center, Riverview Regional Medical Center, or Regional Medical Center in Anniston, AL. Emergency room doctors at these hospitals are the only area physicians who give medical exams in which evidence of rape can be obtained and preserved for legal action. Without this evidence, the chances for successful prosecution are minimized. You should have the exam as soon as possible. You will need a change of clothes; the clothes worn during the assault will be kept as evidence. If you have already changed clothes, bring along any articles that may have blood or semen on them. In order to preserve physical evidence of the assault, victims should not change clothes, bathe, douche, or use the bathroom before seeking medical care.

Forensic examinations are available free of charge to sexual assault victims at the any of the medical centers listed above. Anyone in need of transportation to the Gadsden Regional Medical Center, Riverview Regional Medical Center or Regional Medical Center in Anniston, AL, should contact 911 and request an ambulance.

Confidential counseling: Student victims of sexual assault or relationship violence can seek confidential counseling services through the UA **Women's Resource Center**, 205-348-5040, or the **Counseling Center**, 205-348-3863; both offices are located in the South Lawn Office Building on Jackson Avenue on the University of Alabama Campus.

a) The Women's Resource Center offers a Sexual Assault Victim Advocacy Program for victims of dating/domestic violence and for victims of sexual assault. The program provides confidential counseling and advocacy for victims, including individual and group counseling, information and referral for campus or community resources, and general assistance to victims, their families, and friends by providing information and support. If requested by the victim and if reasonably available, rearrangement of academic class schedules for the victim may be provided. The Women's Resource Center Sexual Assault Victim Advocate can be

contacted at 205-348-5040 or by calling University Police, 205-348-5454, after regular business hours.

b) **Programs and services provided by the Women's Resource Center** and funded by the Violence Against Women Act, are dedicated to decreasing incidents of violence against women, including dating/domestic violence, rape, and other forms of sexual assault. Individual and group counseling services are provided through the Women's Resource Center for victims of relationship violence (including dating violence, domestic violence, stalking, and childhood physical violence) and for victims of sexual assault (including attempted rape, rape, childhood sexual assault, and sexual harassment). Persons eligible for these services include students, faculty and staff of the University of Alabama, including those at UA Gadsden Center. All services are free and confidential. Group Sessions are offered for Survivors of Sexual Assault and Childhood Sexual Abuse, and a Relationship Violence Education group is also offered.

Other resources: The Etowah County District Attorney's Office Victim Services Officer is available to assist in referrals for off-campus counseling and mental health services.

E. Women's Resource Center Sexual Assault Victim Advocate

The University of Alabama Women's Resource Center provides a Victim Advocate Program. This program provides needed support in a time of crisis to victims of sexual assault and relationship violence. The advocate will help victims, their families and friends by providing information and support. Rearrangement of academic class schedules for the victim and the accused may be provided if requested and if reasonably available. The Victim Advocate can also assist the victim in dealing with academic difficulties which may arise because of the victimization and its impact. Notifying professors of class absences, obtaining missed assignments, and arranging for tutoring and assistance may be provided upon request and if reasonably available.

F. Procedures Followed After A Report Of A Sexual Offense Is Made To Police

When a sexual assault is investigated, the victim may be unprepared for the lengthy, public process of bringing the perpetrator to justice. Police officers respect the victim's feelings but must also observe due process of law. The following outline of a sexual assault investigation can help victims of sexual offenses understand the process of the investigation.

Immediate Response to Report: After an assault has occurred and the victim contacts police, patrol officers will respond to the victim, ensure her well-being, and, if the victim desires, summon a Victim Services Officer from the Etowah County District Attorney's Office. The Victim Service Officer is available to assist the victim throughout the investigation. The officers will help the victim arrange medical care at the emergency room

where a doctor will counsel the victim, treat injuries and potential sexually transmitted diseases, and preserve physical evidence of the assault. The Victim Services Officer can accompany the victim to the hospital and is available to give advice about additional counseling and support services if necessary.

Step One. The responding patrol officers, after receiving a brief description of what happened from the victim, will inform the appropriate police units and investigators. Officers will secure the crime scene and interview any witnesses. Responding investigators will arrive to identify and preserve evidence at the crime scene and conduct additional interviews if necessary.

Step Two. When ready, the victim must provide a detailed statement of the assault to the investigators. A victim advocate or a Victim Services officer may be present.

Step Three. Officers may ask the victim to try and identify the suspect from a photo or physical lineup.

Step Four. Investigators must gather enough evidence to establish "probable cause," i.e., legal reason to arrest the suspect. When the evidence is ready, the investigators and victim will appear to meet with a magistrate to ask for a warrant allowing the suspect's arrest. If a warrant is granted, the suspect can be arrested and jailed. The suspect may not spend all of the time before the trial in custody; bail/bond can be provided for the defendant.

Step Five. There may be several judicial proceedings before the actual trial. For instance, a 'preliminary hearing' may be held. This hearing, which is conducted before a judge, may require the victim to answer questions from the prosecuting attorneys and the defendant's attorney. The victim may also be asked to appear before the Grand Jury when it convenes to determine if the defendant is to be indicted. If the Grand Jury issues a 'True Bill', a trial will be scheduled.

Step Six. The trial will typically be held in the Etowah County Courthouse in downtown Gadsden. Sexual assault trials generally involve testimony from the victim, the police investigators, the emergency-room personnel, and other witnesses. If the accused defendant is found to be guilty of the crime, the judge will set the term of punishment.

G. University Code of Student Conduct and Disciplinary Process

The Office of Judicial Affairs will investigate and assess sanctions if a student or student organization is found to be in violation of the **Code of Student Conduct**. Any member of the University community may file charges against any student for alleged misconduct. Violations of the Code of Student Conduct include charges relating to sexual misconduct. Charges must be prepared in writing and directed to the judicial investigator in the Office of Judicial Affairs. Any charge should be submitted as soon as possible after the event takes

place, preferably within one month of knowledge of the occurrence. For more information, contact the Office of Judicial Affairs at 205-348-8234.

Sanctions up to and including suspension or expulsion from the University may be imposed if, through the investigation and hearing process, the accused is found to be responsible. The University of Alabama is committed to providing an investigative hearing process that is sensitive, fair, supportive, and respectful of the rights and needs of all involved. To the extent not already provided for by existing disciplinary procedures, the complainant and the accused are entitled to the same opportunities to have others present during a disciplinary proceeding; both the complainant and the accused shall be informed of the outcome of any institutional disciplinary proceeding brought alleging a sex offense. As provided by existing University disciplinary procedures, under appropriate circumstances, interim measures may be taken to provide for the safety of the complainant, of the accused and of witnesses. University disciplinary procedures and possible sanctions are described in the [Code of Student Conduct](#).

H. Educational Programs

The University of Alabama is committed to providing preventive, informative, and supportive programs for all members of the University community. Campus-wide programs coordinated by the [Women's Resource Center](#) are designed to increase safety awareness, develop self defense techniques, improve communication skills between women and men, help prevent acquaintance and stranger rape and drug-induced sexual assaults, alcohol and other drugs and violence information, build self-esteem, and provide information on steps to take in the event of a sexual assault. Some of the more noted educational programs offered by the Women's Resource Center on the UA main campus in Tuscaloosa, but available to UA Gadsden Center students, include:

- **Unscripted Peer Theater Group:** Unscripted is an educational theater troupe which trains a diverse group of students on social justice issues and interpersonal violence. Students apply their knowledge of these topics to interactive and contemporary scenarios which they perform for the University of Alabama classes and organizations. The scenarios generate dialogue amongst college students regarding different types of oppressive issues helping to build awareness and activism in our community.
- **Violence Against Women/Speakers Bureau:** The Women's Resource Center staff is available to serve as speakers to present programs on a wide variety of issues of concern to women including violence against women, risk management, healthy relationships, and leadership. Presentations can take place on or off of campus for classes, organizations, clubs, and other groups. Presentations can be adapted to the specific needs of your organization.

- **Harbor:** The purpose of Harbor is to create safe places throughout campus where victims of sexual assault and domestic violence can go to receive assistance. Through the training, faculty and staff gain insight and sensitivity to the issues of domestic violence and sexual assault. Harbor trainings last about ninety minutes and can be incorporated into a single staff meeting or broken into components to accommodate participant schedules.
- **Violence against Women on Campus: Guide for Faculty and Staff:** This guide was designed especially for faculty and staff who work with students at the University. It defines sexual assault and dating violence, as well as the role of alcohol and other drugs, warning signs, and what to do if you know someone who has been raped or is in a violent relationship. This guide is distributed to all new faculty and professional staff. Please contact the Women's Resource Center, 205-348-5040, if you would like a copy or need extra copies.

Crime Statistics

Caveats:

- Certain Crime Statistics may include information reported to University authorities other than police and where the subject chose not to make a police report;
- The statistics for the crime of Robbery may include multiple-victim reports;
- The Hate Crimes reporting requirement was amended in the 2010 report to include the crimes of Larceny/Theft, Intimidation, Simple Assault, and Damage/Destruction/Vandalism of property.
- **Public Property** includes all public property, (including thoroughfares, streets, sidewalks, and parking facilities) that are within the campus, or immediately adjacent to and accessible from the campus.
- The UA Gadsden Center has no **On-Campus Residential** facilities.
- The UA Gadsden Center has only one building that comprises its entire campus. There are no buildings or properties that meet the non-campus definition in the federal regulations.



Criminal Offenses	ON CAMPUS				RESIDENCE HALLS a subset of on-campus				NON-CAMPUS				PUBLIC PROPERTY			
	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010
Murder/Non-negligent manslaughter	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Negligent manslaughter	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Forcible sex offenses	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Nonforcible sex offenses	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Robbery	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Aggravated assault	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Burglary	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Motor vehicle theft	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Arson	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Hate Offenses	ON CAMPUS				RESIDENCE HALLS				NON-CAMPUS				PUBLIC PROPERTY			
	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010
Murder/Non-negligent manslaughter	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Negligent manslaughter	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Forcible sex offenses	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Nonforcible sex offenses	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Robbery	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Aggravated assault	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Burglary	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Motor vehicle theft	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Arson	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Larceny-Theft	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Simple Assault	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Intimidation	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Destruction/Damage/Vandalism of Property	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Any other crime involving bodily injury	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0



Arrests	ON CAMPUS				RESIDENCE HALLS a subset of on-campus				NON-CAMPUS				PUBLIC PROPERTY			
	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010
Liquor law violations	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Drug law violations	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Illegal weapons possessions	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Disciplinary Actions/Judicial Referrals	ON CAMPUS				RESIDENCE HALLS				NON-CAMPUS				PUBLIC PROPERTY			
	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010	2007	2008	2009	2010
Liquor law violations	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Drug law violations	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0
Illegal weapons possessions	0	0	0	0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0	0	0	0